



# Pend Oreille County Public Utility District

An Equal Opportunity Employer

## Journeyman Tree Trimmer

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<b>Department/Location:</b>	Operations/Newport & Ione	<b>FLSA Status:</b>	Non Exempt
<b>Reports To:</b>	Director of Operations	<b>Grade:</b>	Hourly - Union
<b>Supervises:</b>	N/A	<b>Revision Date:</b>	10/17/2019

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### **Job Description**

Responsible for safely performing line clearance tree trimming activities for the District, utilizing commonly accepted and/or prescribed techniques and utility work practices. Incumbents will use some independent judgment, referring unusual or policy level decisions to the appropriate Foreman and/or supervisor if time and circumstances permit. Work actions and decisions are generally carried out pursuant to tailboard sessions, with final instructions and work authorizations having been provided by the Foreman in charge.

### **Reporting Relationships**

**Reports to:** The Director of Operations will provide management oversight with regard to overall work performance and adherence to District policies, work methods and procedures.

**Directed by:** The assigned crew Foreman will provide daily guidance and direction regarding work assignments and task completion, according to established work practices, safety protocols, and other systematic processes.

Assignments are generally given orally, along with selected written direction/instructions by task. Work is reviewed by either direct observance in accomplishing the assigned task and/or by inspection of the finished task or assignment.

Cooperates and coordinates with all individuals or organizations as required. This position requires occasional contact with the public and the frequent, effective use of two-way radios and cell phone devices.

### **Essential Functions:**

- Maintains proper clearance of the District's transmission and distribution system by removal, trimming and other treatment of encroaching trees and vegetation.
- Responsible for performing all work on District projects in compliance with work specification and to District, WISHA, and OSHA safety standards.
- Will be required to climb trees continuously throughout the work shift
- Communicate all aspects of each assignment with the individual making the assignment, and when necessary, with property owners affected by the assignment.
- Performs general operations maintenance and housekeeping activities.
- Attends and actively participates in District sponsored training activities related to safety, tailboards, equipment maintenance, technology/technique updates, etc.
- Employee must present personal appearance suitable to this position.



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### **Other Duties:**

- Must work directly or indirectly with District customers on a regular, ongoing basis. Must provide a high level of professional, prompt, efficient, accurate, courteous, and reliable service in such a manner as to reflect favorably on the District and to ensure high quality service to District customers. Must be able to respond appropriately to stressful and/or difficult interactions.
- Understand and demonstrate a commitment to the P. U. D.'s mission, vision, core values, and strategic plan.
- Incumbents shall conduct themselves in a manner that complies with all company policies and work rules.
- Adhere to all safety policies and procedures. Promote a safe work environment for all employees, contractors, and customers, in order to ensure a reliable workforce and an educated community.
- Act as a responsible steward of public assets and trust. Foster open and honest communications, listen, and understand other perspectives.
- Foster teamwork and promote unity of the District and its departments.
- May perform other duties for which the employee is qualified and can be performed safely (alone or under the direct supervision of a qualified and trained individual).

### **Education, Experience, & Training Required**

- High school graduate or equivalent. Must be knowledgeable in the removal, trimming and other treatment of encroaching trees and vegetation.
- Must have successfully completed a recognized apprenticeship program, and passed a Journeyman Tree Trimmer exam which meets the requirements CFR 1910.269 and Chapter 296-45 WAC.
- Must demonstrate job proficiency on an annual basis as required by OSHA CFR 1910.269 and Chapter 296-45 WAC
- Ability to perform under stress where confronted with emergency, critical, unusual or dangerous situations, or in situations when sustained attention is a critical aspect of the job.



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### **Skills & Abilities**

- Knowledge of trimming and tree removal techniques.
- Skilled in climbing trees, proper use of tools and equipment, and proper use of reference material, Ability to read maps and properly operate equipment and vehicles associated with tree removal and maintenance of transmission and distribution right-of-way.
- Ability to apply common sense and rational thinking to solve practical problems and to comprehend instructions.
- Ability to mathematically add, subtract, multiply and divide, work with decimals and fractions, and understand and calculate measurements.
- Ability to read and comprehend relevant instruction manuals and maps.
- Ability to properly prepare required forms and reports, i.e., accident forms, damage reports, leave slips, etc.
- Ability to communicate verbally and distinctly.
- Ability to receive guidance and supervision, follow work rules, safety practices, work procedures, and meet punctuality and attendance standards. Complete assignments in an appropriate time period.
- All performance standards must be completed at a Journeyman level.

### **Physical Requirements**

- Ability to exert in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently and/or in excess of 20 pounds of force constantly to move objects.
- Lifting and exertion of some force may be required with body in twisted and/or extended positions in accordance with proper safety techniques and training, such as when working on a pole.
- Ability to work in extreme weather conditions including exposed and frequently elevated areas, high winds, cold temperatures, rainy and snowy conditions, and volcanic eruptions.
- Ability to traverse over rough, uneven terrain. Occasional use of snowshoes, snow machines and other equipment may be necessary to reach remote, rural locations.
- Ability to perform under stress where confronted with emergency, critical, unusual or dangerous situations, or in situations when sustained attention is a critical aspect of the job.
- Eyes must be in general good health, corrected visual acuity sufficient to meet the essential functions of this position.
- Corrected hearing must be within 75 percent of normal range with not less than 90 percent speech discrimination at the time of the initial hire.
- Potential hazards include mechanical parts and equipment, electrical current, high voltage, working at heights, working in underground vaults/ditches, etc. The work also involves potential exposure to chemicals, fumes, odors, dusts, mist, gases and/or poor ventilation.



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### Other requirements if box is checked

- ☒ Valid driver license
- ☒ CDL Endorsement
- ☒ Professional license or registration
- ☒ First Aid Certification
- ☒ Post-offer drug test
- ☒ Post-offer background check
- ☒ Apprenticeship or other education/training required as a condition of employment, progression or advancement

### Approvals:

_____ <b>Employee</b>	_____ <b>Date</b>
_____ <b>Manager</b>	_____ <b>Date</b>
_____ <b>General Manager</b>	_____ <b>Date</b>
_____ <b>Human Resources</b>	_____ <b>Date</b>

Public Utility District No. 1 of Pend Oreille County is a publicly owned municipal corporation organized under the laws of the State of Washington. The primary purpose of the PUD is the efficient generation, transmission and distribution of electrical energy. The PUD serves the residents of Pend Oreille County and operates on revenues from the sales of its utility services. Employment at Pend Oreille County Public Utility District is at-will. This job description is not a contract of employment. Signing of this document is an acknowledgement of responsibilities assigned to this position.