

Minutes of
PUBLIC UTILITY DISTRICT NO. 1 OF PEND OREILLE COUNTY
August 4, 2026
NEWPORT CONFERENCE ROOM, NEWPORT, WA AND
VIRTUAL VIA MICROSOFT TEAMS

Present: Curtis J. Knapp, President
Dave Rick, Vice President
J. Troy Moody, Secretary

Staff Present: Chris Jones, General Manager
Management/District Staff
Karen Willner, Clerk of the Board

Others: Gretchen Koenig, Member of the Public
Ernie Hood, Member of the Public
Tracy Rutt, Member of the Public
David Bradbury, Member of the Public
Tom Pulford, Member of the Public

The meeting was called to order at 8:30 a.m. by Commissioner Curtis J. Knapp, President, followed by the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA:

The minutes from the July 21, 2026 meeting, today's agenda, and the vouchers were reviewed.

As of this date, August 4, 2026, the Board, upon motion by Commissioner Moody and seconded by Commissioner Rick, approved the following:

- The agenda for August 4, 2026 meeting, and the minutes of the July 21, 2026 meeting.
- Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board. Payment of those vouchers, included in the list referred to above and further described as follows: Voucher Nos. 11890 through 11938 in the total amount of \$64,210.44; ACH payments in the total amount of \$344,349.72; Wire Transfers in the total amount of \$409,971.34; and ACH payroll transactions in the total amount of \$378,760.55 for the payroll ending July 15, 2026.

The motion passed unanimously.

BUSINESS FROM THE PUBLIC/OPEN COMMENT PERIOD:

Commissioner Knapp reviewed the guidelines for this session. He asked if anyone had any comments.

Tom Pulford, member of the public, provided public comment.

Tracy Rutt, member of the public, provided public comment.

Ernie Hood, member of the public, provided public comment.

Gretchen Koenig, member of the public, provided public comment.

Commissioner Knapp thanked everyone for their comments and for attending.

Following a short recess, the meeting resumed.

SAFETY SPOTLIGHT:

Nicole Woitel, District HR Generalist, announced and congratulated the employee safety core value award recipients.

She reported that a summer student had a non-reportable heat-related incident. The District is currently at 28 days since the last work-related time loss injury.

She reported the August safety meetings include emergency preparedness and qualified worker training. The September safety meetings include slips, trips, falls and lifting, and telehandler forklift training.

CUSTOMER SPOTLIGHT:

Shannon Johnston, District Customer Service Supervisor, reported the District will launch a paperless billing campaign and if customers sign up, they will receive a one-time \$5 bill credit. The soft launch will be included at the District's booth at the Pend Oreille County Fair on August 20 – 23 in Cusick.

COMMISSION REPORT:

Commissioner Moody attended a Pend Oreille County Historical Society meeting on July 27 in Newport and a Greater Newport Area Chamber of Commerce Meeting on July 28 in Newport.

Commissioner Rick attended the Down River Days event on July 26 in Ione and provided an overview and received questions regarding restoration of power when Red Flag Warnings are in effect. He attended a District #7 Representatives Community Informational Forum on July 30 at the Cutter Theatre in Metaline Falls and provided an

overview. He attended a triathlon at Sullivan Lake on August 1 and provided an overview.

Commissioner Knapp attended Energy Northwest meetings on July 22-23 in Pasco and provided an overview.

COMMISSION BUSINESS:

Commissioner Moody will attend a Northeast Washington Broadband Action Team meeting on August 6 either virtually or in Colville.

Commissioner Rick will attend a Town of Metaline Council meeting on August 11 in Metaline.

Commissioner Knapp will attend a virtual Public Power Council meeting on August 6.

Discussion was held regarding the Board's pre-approval of travel for next month.

GENERAL MANAGER REPORT:

Chris Jones, District General Manager, and staff have a meeting tomorrow with a small water system in north county. Discussion was held.

He provided an overview of today's action item for Viper reclosers for fire protection and coordination.

He reported that at the beginning of the year we started a feasibility study for our facilities. Collective Business Solutions will be attending the August 18 meeting to present facility options, and no decision will be made at the meeting. This is for future planning for the next 30-40 years. He stressed the importance of our kid's and grandchildren's future.

Discussion was held regarding Mr. Pulford's earlier comments.

Bryant Kramer, District Director of Power Production, shared pictures of the water rescue safety training on July 28 at Box Canyon. He thanked our safety staff for having the training. Life Flight was at the training and provided a presentation.

Katie Pfitzer, District Director of Administrative Services, reported her takeaways are teaching her kids the tips and tricks to rescue people and that it was great to work collaboratively with Life Flight and Fire District No. 2 to keep everyone safe. She thanked Ms. Woitel for coordinating the event.

FINANCIAL REVIEW:

April Owen, District Director of Finance, provided a 2026 Financials through June presentation. She reviewed inflation, interest income, cash and investments, capital projects, cash payment projections and budgets, administrative and general expenses, operation and maintenance expenses, electric system revenues, electric system residential customer usage and general service operating expenses, electric system debt service coverage ratio, Box Canyon revenues and expenses and generation, Clark PUD revenue versus Box Canyon cost, Community Network System revenues and expenses, and water systems revenues and expenses.

She distributed a Quarterly Financial Report for June and inquired if the Board would rather receive a quarterly or monthly financial report. She reviewed the quarterly report. Discussion was held.

ACTION ITEMS:

- Approval of Declaration of Surplus Property - Genie Century Motor HP ½ AC Motors (Shop Door Openers). Mr. Jones provided the details and reported the openers will be sold through our sealed bid process. Discussion was held. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve and declare the shop door openers as being unserviceable, inadequate, obsolete, worn out, or unfit to be used in the District's operations, and no longer necessary, material to, or useful in the operations of the District and, therefore, surplus to the needs of the District. The motion passed unanimously. Staff will proceed as appropriate.
- Approval of Resolution No. 1509 - To Waive Competitive Bidding Requirements. Ms. Owen reported this is a revised resolution addressing changes in the law. A motion was made by Commissioner Rick and seconded by Commissioner Moody to adopt and approve the resolution. The motion passed unanimously.
- Approval of Resolution No. 1510 - To Waive Competitive Bidding Requirements for Purchase of Distribution Voltage Regulators. Mike Schleich, District Director of Engineering and Operations, provided the details. Discussion was held. A motion was made by Commissioner Moody and seconded by Commissioner Rick to adopt and approve the resolution. The motion passed unanimously.
- Approval of Pre-Approval for the Procurement of Viper Reclosers. Discussion was held. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve the procurement of the Viper reclosers. The motion passed unanimously.
- Approval of Avista Balancing Authority Agreement Extension. Ben Hall, District Energy Resources Manager, provided the details. Discussion was held. A motion was made by Commissioner Rick and seconded by Commissioner Moody to approve the agreement extension. The motion passed unanimously.

- Approval of Large Industrial Electric Service Agreement for Krambu, Inc. Mr. Hall provided the details. Discussion was held. A motion was made by Commissioner Rick and seconded by Commissioner Moody to approve the agreement and authorize the general manager to execute the agreement in substantially the same form as presented. The motion passed unanimously.

TURNING DATA INTO DECISIONS - Developing Reliability Performance Measures for Pend Oreille PUD - Nick Ogle.

Nick Ogle, District Summer Student Helper in Engineering, provided a presentation regarding reliability indices and metrics, System Average Interruption Duration Index (SAIDI), System Average Interruption Frequency Index (SAIFI), Momentary Average Interruption Frequency Index (MAIFI), metrics for Major Event Days that are out of the control of the District, SAIDI and SAIFI numbers by year, reasons for spikes in the number of Major Event Days, reasons for outages, and other analyses for a feeder heatmap, comparison to regional utilities and fire safe mode analysis. The Board thanked Mr. Ogle for his presentation and for returning as a summer student. Mr. Ogle expressed his appreciation for the opportunity. Discussion was held.

Commissioner Knapp asked if there was any further business for the good of the order. There was none. He reported that the next regular meeting is scheduled for Tuesday, August 18, 2026, starting at 8:30 a.m., in the Newport Conference Room, in Newport and via Microsoft Teams.

He adjourned the meeting at 12:20 p.m.

President

ATTEST:

Secretary

General Counsel
Approved as to Form