

Minutes of
PUBLIC UTILITY DISTRICT NO. 1 OF PEND OREILLE COUNTY
July 7, 2026
NEWPORT CONFERENCE ROOM, NEWPORT, WA AND
VIRTUAL VIA MICROSOFT TEAMS

Present: Curtis J. Knapp, President
Dave Rick, Vice President
J. Troy Moody, Secretary

Staff Present: Chris Jones, General Manager
Management/District Staff
Karen Willner, Clerk of the Board

Others: Gretchen Koenig, Member of the Public
Ernie Hood, Member of the Public
Tracy Rutt, Member of the Public
David Bradbury, Member of the Public
Laura Verity, Merkle Standard Infrastructure
Bill Gee, Member of the Public

The meeting was called to order at 8:30 a.m. by Commissioner Curtis J. Knapp, President, followed by the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA:

The minutes from the June 30, 2026 meeting, today's agenda, and the vouchers were reviewed.

As of this date, July 7, 2026, the Board, upon motion by Commissioner Rick and seconded by Commissioner Moody, approved the following:

- The agenda for July 7, 2026 meeting, and the minutes of the June 30, 2026 meeting.
- Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board. Payment of those vouchers, included in the list referred to above and further described as follows: Voucher Nos. 11814 through 11841 in the total amount of \$389,291.09; ACH payments in the total amount of \$841,006.87; and Wire Transfers in the total amount of \$2,846,930.94.

The motion passed unanimously.

Commissioner Knapp apologized for not reading the resolution at the June 30 meeting. He read a summary of Resolution No. 1508 Adjusting the General Manager's Compensation and Approving the Amended Employment Agreement.

SAFETY SPOTLIGHT:

Katie Pfitzer, District Director of Administrative Services, announced Employee Core Value Award recipients for Teamwork and Community: Angie Rogers, District Customer Service Representative (CSR); Teya Marinello, District CSR; Mandy Aubrey, District Operations Specialist; and Lisa Curry, District CSR. For Safety: Ms. Aubrey and Desiree Persyn, District CSR. Discussion was held.

She reported it has been 539 days since our last employee work-related incident however as of today, we are resetting our days to zero due to an employee shoulder injury and an employee sprained ankle injury.

She reported the July safety meetings include distractions and defensive driving and a Box Canyon water rescue/Life Flight. August safety meetings include emergency preparedness and qualified worker training and Life Flight.

CUSTOMER SPOTLIGHT:

Joe Hathaway, District Public Information Officer, reminded everyone not to put signs on our poles as this is dangerous to our crews and against the law. Repeat offender names are reported to the Pend Oreille County Sheriff's Office.

COMMISSION REPORT:

Commissioner Knapp received customer calls regarding outages and a newspaper article, and he talked with Tyler Whitney, Cable Huston, LLP and Chris Jones, District General Manager.

COMMISSION BUSINESS:

Commissioners Moody and Knapp will attend the Washington Public Utility Districts Association (WPUDA) meetings on July 14 - 17 in Okanogan.

GENERAL MANAGER REPORT:

Mr. Jones reported the Down River Days Celebration is on July 25 - 26 at the Ione Town Park and we will have a booth.

He reported we have a scheduled power outage this Wednesday night through Thursday morning at the Pine Street Substation. Krambu and Safran are the only customers who will be without power and they have been notified. He explained the outage process.

He reported we are under a Red Flag Warning on Wednesday from 11:00 a.m. – 10:00 p.m. and this is our first one of the year. We are currently in Fire-Safe Mode and will go to Elevated Fire-Safe Mode on Wednesday at 11:00 a.m. He emphasized that we do not proactively turn off power. The Red Flag Warning has to do with wind, humidity, and temperature and is sent out by the National Weather Service.

He reported that Rachel Nickelson, District Retiree, passed away on Sunday. She was a long-time employee and a well-known community member. Commissioner Knapp shared a story about Ms. Nickelson.

BUSINESS FROM THE PUBLIC/OPEN COMMENT PERIOD:

Commissioner Knapp reviewed the guidelines for this session. He asked if anyone had any comments.

Tracy Rutt, member of the public, provided public comment. Discussion was held.

Ernie Hood, member of the public, provided public comment.

Bill Gee, member of the public, provided public comment.

Gretchen Koenig, member of the public, provided public comment. Discussion was held.

Laura Verity, Merkle Standard Infrastructure, provided public comment.

Commissioner Knapp thanked everyone for their comments and for attending.

Following a short recess, the meeting resumed.

FINANCIAL REVIEW:

April Owen, District Director of Finance, provided a May Financials presentation regarding inflation, interest income, cash and investments, capital projects, administrative and general expenses, electric system revenues and expenses and debt service coverage ratio, Box Canyon generation and expenses and revenues, Community Network System expenses and revenues, and water systems expenses and revenues. Discussion was held.

Mr. Jones reported that he and Ms. Owen attended a Seattle City Light Boundary Dam Ribbon Cutting Ceremony for the Opening of the Salmo Passage Trail on June 24 in Metaline Falls and provided an overview. Discussion was held.

Commissioner Knapp asked if there was any further business for the good of the order. There was none.

Karen Willner, District Clerk of the Board, reported that the next regular meeting is scheduled for Tuesday, July 21, 2026, starting at 8:30 a.m., in the Newport Conference Room, in Newport and via Microsoft Teams.

Commissioner Knapp adjourned the meeting at 10:14 a.m.

President

ATTEST:

Secretary

General Counsel
Approved as to Form