

Minutes of
PUBLIC UTILITY DISTRICT NO. 1 OF PEND OREILLE COUNTY
September 15, 2026
NEWPORT CONFERENCE ROOM, NEWPORT, WA AND
VIRTUAL VIA MICROSOFT TEAMS

Present: Curtis J. Knapp, President
David W. Rick, Vice President
J. Troy Moody, Secretary

Staff Present: Chris Jones, General Manager
Management/District Staff
Karen Willner, Clerk of the Board
Angie Rogers, Acting Clerk of the Board

Others: Ernie Hood, Commissioner Candidate
David Bradbury, Commissioner Candidate
Gretchen Koenig, Member of Public

The meeting was called to order at 8:30 a.m. by Commissioner Curtis J. Knapp, President followed by the Pledge of Allegiance.

Shannon Johnston, Customer Service Supervisor, introduced Dawn Lentz, Customer Service Representative. She provided her background. The Board welcomed her to the District.

APPROVAL OF CONSENT AGENDA:

The minutes from the September 1, 2026 meeting, today's revised agenda, and the vouchers were reviewed and discussed.

As of this date, September 15, 2026, the Board, upon motion by Commissioner Moody and seconded by Commissioner Rick approved the following:

- The revised agenda for September 15, 2026, and the minutes of the September 1, 2026 meeting.
- Vouchers audited certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board. Payment of those vouchers, included in the list referred to above and further described as follows: Voucher Nos.12048 through 12112 in the total amount of \$141,749.62; ACH payments in the total amount of \$1,080,233.85; Wire transfers in the total

amount of \$323,925.19; and ACH payroll transactions in the total amount of \$376,085.10; for the payroll ending August 31, 2026.
The motion passed unanimously.

COMMISSION REPORT:

Commissioner Moody attended an Economic Development Advisory Committee meeting (EDAC), in Usk on September 2nd.

Commissioner Rick attended an EDAC, meeting in Usk on September 2nd and a Hometown Heroes Event in Ione on September 12th.

Commissioner Knapp attended Public Power Council and Pacific Northwest Utilities Conference Committee meetings in Portland on September 2nd -4th.

COMMISSION BUSINESS:

Commissioner Rick will attend the Washington Public Utility Districts Association (WPUDA) meetings virtually.

Commissioner Knapp will attend the WPUDA meetings in Olympia on September 15th-18th.

GENERAL MANAGER REPORT:

Chris Jones, District General Manager, updated the Board about fire settings and with the change in weather our services will be going back to normal. Once we have the vipers installed switching in and out of fire mode will be a more automated process. He informed the Board William will be at the next board meeting to give the commissioners an update.

Mr. Jones will be absent from the next meeting to attend a Central Washington Public Utilities meeting on September 29th.

He also brought up the Cooperative Building Solutions (CBS) facilities study and wanted to discuss it with the Commissioners and get their input. Discussion was held. A future Board workshop on the topic will be held.

BUSINESS FROM THE PUBLIC/OPEN COMMENT PERIOD:

Commissioner Knapp provided the guidelines for the session and asked if there were any business or comments from the public.

Gretchen Koenig, member of the public, provided comment.
Ernie Hood, Commissioner Candidate, provided comment.

Discussion continued regarding the CBS facility study.

Following a short recess, the meeting resumed at 9:20 a.m.

MANAGEMENT REPORT:

Mr. Jones reported for Bryant Kramer, Director of Power Production, that contractors are working on bay 2 spillway. There was an issue with water seeping through the concrete pour. A contractor is working on the hazard rock and installing anchors that are above bay 1. The fire suppression system project is going well, the company is manufacturing parts and will be back to finish up by the end of September.

Mr. Jones reported for Mike Schleich, Director of Engineering and Operations, that HDR is working on Box Transmission Tap. The lines have been reconductored, and some poles are needing to be replaced. ECI just sent their 60% design package for the Diamond Lake Substation work needed to support the Bare Mountain Project.

Ben Hall, Energy Resources Manager, explained and provided a presentation on market structures, including the difference between bilateral markets and central markets and how this is set up in the Pacific Northwest. He explained the market options for California ISO (CAISO) & Southwest Power Pool (SPP).

Ms. Johnston gave an update on public records and reported that we have received 58 requests so far this year. She explained what kind of timeline it takes and the coordination between departments.

She gave an update on the Paperless Billing Campaign and reported that we have 435 customers signed up so far. The promotion will run through October 8th.

Public Power Week is coming up along with Pops, Brats & Kilowatts in Newport from 3:30-6 on October 5th and on October 8th at Box Canyon. This event coincides with the District's 90th birthday.

April Owen, Director of Finance, referenced the public records request information and mentioned they have increased quite a bit in the last 5-10 years. We are updating our Contracting and Purchasing Policy, it is in review and will be presented at next Board Meeting.

Sarah Holderman, Director of Customer Services, gave a Broadband Equity Access and Deployment Grant (BEAD) update. She explained how the project areas were chosen and the application process and reviewed today's action items. We need the Letter of Credit in order to move forward with approval. She provided information on why we are required to have Interfund Loans, especially with our Water System and Community

Network System (CNS) Department. The Next step is Board Approval and having the contract signed by October 8th. We have four years to complete the project and are hoping to secure bids on material and start the project in 2027.

She provided a 2027 Budget Timeline Presentation; it will provide transparency and the role of staff during this development. Staff look at a lot of different information to develop the budget. Discussion was held.

ACTION ITEMS:

- Approval of Pre-Approval Request to Replace Fleet Asset #131, 2007 Altec Bucket Truck. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve the pre-approval request. The motion passed unanimously.
- Approval of Resolution No. 1512 Authorizing Acceptance of BEAD Program Funding. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve the Resolution and authorize the General Manager to sign the contract. The motion passed unanimously.
- Approval of Resolution No. 1513 Letter of Credit for BEAD. A motion was made by Commissioner Rick and seconded by Commissioner Moody to approve the Resolution for the Letter of Credit for BEAD. The motion passed unanimously.
- Approval of Resolution No. 1514 Establishing an InterFund Loan Policy for CNS. A motion was made by Commissioner Moody and seconded by Commissioner Rick to approve the Resolution. The motion passed unanimously.
- Approval of Resolution No. 1515 Appointment for Clerk of the Board. A motion was made by Commissioner Rick and seconded by Commissioner Moody to approve the Resolution. The motion passed unanimously.
- Approval of Resolution No. 1516 Appointment of Deputy Treasurer and Check Signing Authority. A motion was by Commissioner Rick and seconded by Commissioner Moody to approve the Resolution. The motion passed unanimously.

Commissioner Knapp asked if there was any further business for the good of the order.

Commissioner Moody brought up access to the river for public access. Discussion was held.

Ms. Willner reported the next meeting will be held on Tuesday, September 29, 2026 at 8:30 a.m., Box Canyon Dam, Ione, WA and via Microsoft Teams.

Mr. Knapp adjourned the meeting at 10:50 a.m.

President

ATTEST:

Secretary

General Counsel
Approved as to Form